

ALDBOROUGH AND THURGARTON PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING HELD AT THE COMMUNITY CENTRE Wednesday 12th May 2010 at 7.30 pm

Item		Action
	Present John Padgham (Chairman from Item 4) Martin Elliott (in the Chair for Items 1, 2 and 3), Heather Tamplin (for items 4 (part) to 16), Tony Baillie and Brian Metcalf	
	In attendance: The Clerk	
1.	Apologies: Sue Peters, John Hammond and PCSO Nathan Jonas	
2.	Declarations of Interest: None	
3.	<u>Election of Chairman for 2010/2011</u> After the nomination of Martin Elliott was defeated, John Padgham was unanimously elected as Chairman for the ensuing year. After his election, he duly signed the Declaration of Acceptance of the Office of Chairman. Tribute was paid to Martin Elliott for his service as Chairman over the past three years.	
4.	<u>Election of Vice-Chairman for 2010/2011</u> Heather Tamplin, being the only nominee, was unanimously elected as Vice-Chairman for the ensuing year. After her election, she duly signed the Declaration of Acceptance of the Office of Vice-Chairman.	
5.	<u>Minutes of Meeting of 29th March 2010</u> The Minutes were confirmed and signed as a true record.	
6.	<u>Matters Arising</u> ME reported that the only application for the Village Correspondent post had been received from Fiona Morrison. The Parish Council agreed to her appointment and JP will inform her of this. The Clerk informed the Parish Council that no quotations for refurbishment of the Notice Board had been received but one of the contractors had declined to quote as he is now retired. It was agreed to ask Joe Flowerdew to provide a quotation. JP confirmed that the notices for the recycling banks had been fixed but had not remained in situ. Further ones will be fixed using a different adhesive. ME reported that the manhole cover had broken and needed to be replaced urgently. The Clerk said that the breakdown of the estimate received previously had not been supplied. It was agreed that the Clerk should approach Anglian Water and HT would obtain a quotation from the contractor now indicated. The Clerk has supplied details of the grant funding sources for the drainage of The Green to the Cricket and Football Clubs and sought their commitment to the drainage project but is awaiting their responses. ME has not yet received any comments on the revised agreement sent to the Cricket Club. The Clerk reported that Stuart Clark had not yet provided his estimate for the remedial work to The Green because he was uncertain about the extent of the work required. The Parish Council confirmed that they were looking at the damage in the vicinity of the Church Room, the Red Lion and the middle road.	BM HT Clerk, HT Clerk
	<i>As there were no members of the public present, the Meeting was not suspended at this point.</i>	
7.	<u>Police Community Support Officer's Report</u> In the absence of PCSO Nathan Jonas, the Clerk reported that there had been no reported Crime since the Annual Parish Meeting but there had been three calls to the	

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	Police, the general nature of which were outlined in the report. The Safer Neighbourhood Team's current Priorities (none of which directly affect the Parish) are set out in the report. The Mobile Police Station will be on The Green, near to the Post Office on Sunday 16 th May 2010 between 10.00 am and 12.00 noon.	
8.	<p><u>Progress on Replacement of Play Areas</u> HT reported that the outcome of the application for a grant from Norfolk Playbuilder 2 was still uncertain following the change of Government following the recent General Election. However, she and SP have been asked to undertake further consultation in advance of the next scheduled meeting with Officers from Norfolk County Council. This exercise will require the copying of some documents and the Parish Council agreed to accept responsibility for the payment of the reprographic costs incurred. BM indicated that Lara Williamson from the Holt Area Partnership wished HT to speak to the next Partnership Meeting about the bid, but it was decided that this was premature at this stage. HT agreed to inform Lara.</p>	HT, SP
9.	<p><u>Christmas Tree – Location in 2010</u> ME put forward suggestions to locate the Christmas Tree at alternative locations on The Green in 2010. In addition to the same location as in previous years, he suggested locations between the telephone box and the hedge, outside the Spar Shop and outside the Church Room. After considering the suggestions, the Parish Council indicated that they were minded to locate the Tree in the same location as in previous years but would welcome the views of all Parishioners prior to their Meeting on 5th July 2010, when they will reach a final decision. They noted that ME has now purchased two additional ground anchors for use this year for which he will seek reimbursement.</p>	ALL, ME
10.	<p><u>Reports by Parish Councillors on their Responsibilities</u> BM – Planning – Planning Permission has been granted, subject to conditions, for:-</p> <ul style="list-style-type: none"> • Continued Use of Former Agricultural Building as B2 (boatbuilding workshop) at Barn adjacent to Aldborough Hall, Hall Road, Aldborough; and • Erection of Side Extension and Erection of One and a Half Storey Rear Extension at The Croft, The Green Aldborough. <p>No objections were raised to a Planning Application Alterations to Barn to provide Habitable Accommodation at Red Barn, Red Barn Loke, The Green, Aldborough. The Parish Council noted that BM and the Clerk would be attending the appointed Inspector's Pre-Hearing Meeting on 8th June 2010 prior to the Examination Hearing starting on 20th July 2010.</p> <p>TB – Village Care - Nothing to report. TB – Community Centre – Nothing to report. ME – Health and Safety – Nothing other than the broken manhole cover mentioned in 6 above. HT – Recycling Banks – Some dumping of bottles is still occurring and there is some broken glass lying around. JP – Allotments – Nothing to report. JP – Community Bus – Nothing to report although there has been no response so far to the appeal for additional drivers.</p>	Clerk
11.	<p><u>District Council and County Council Reports</u> In the absence of PW and DC, there were no reports.</p>	
12.	<p><u>Correspondence</u> A request from Blakeney Parish Council for information about the rents charged for visits of the Fair. The Clerk has responded to the request and is expecting a copy of the analysis of the information collected. A request from Prince Andrew's Chapel to use The Green for a children's "Fun Day" on 17th July 2010, when there is no scheduled Cricket fixture, was approved. The Parish Council noted the following:-</p> <ul style="list-style-type: none"> • A report from Norfolk County Council on the results of the Automatic Traffic Counts in Aldborough in 2009, a copy of which is included in the Passround; 	

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	<ul style="list-style-type: none"> • A letter from Norfolk Disability Information Service requesting information about facilities; • An invitation to a Coffee and Chat at Back to the Garden Farm Shop Café at Letheringsett on 19th May 2010; • The preliminary notice of the Area Forums for 2010; • An e-mail from Norfolk Constabulary warning of the problems that arise from booking premises for illegal parties; • An invitation from the Norfolk Association of Local Councils (NALC) to “Standards in North Norfolk”, an information evening on 26th May 2010 at Colby with Banningham Village Hall; • An invitation to a Seminar about encouraging and support rural enterprise at Merchant’s Place in Cromer on 24th June 2010; • An invitation to a Seminar “Allotments – A Growing Pastime” at Sprowston Parish Council Offices on 28th June 2010; • A letter from Norfolk Police Authority seeking to recruit volunteer Independent Custody Visitors; • A notification from The Royal Society for the Prevention of Accidents that the next inspection of the Play Area will take place some time in June 2010; • A Temporary Traffic Order prohibiting the use by vehicles of School Road outside Manor Farm in Thurgarton to enable the replacement of a manhole cover and frame; • An e-mail from Community Transport Association with regard to their Road Show on 27th May 2010 in Norwich; • A reminder from the Standards Committee of North Norfolk District Council about the need for Parish Councillors to treat other people with respect irrespective of their identity or behaviour; • Notice of the Annual General Meeting of the Holt Area Partnership on 25th May 2010 at Hunworth Village Hall, which will be attended by BM and HT; • Notice of the Annual General Meeting of the National Playing Fields Association on 16th June 2010 at Kenilworth, Warwickshire; and • Information from the National Association of Local Councils about Training Courses for Councillors and Clerks. 	
13.	<p><u>Matters Arising from the Annual Parish Meeting</u></p> <p>As there was overwhelming support from those present at the Annual Parish Meeting, the Parish Council decided to request North Norfolk District Council to change the name of the Parish to “Aldborough and Thurgarton”.</p> <p>The limited response to suggestions for possible Parish projects was noted.</p> <p>The Parish Council agreed to write to:-</p> <ul style="list-style-type: none"> • the Norfolk Alliance Cricket League in support of the retention of First Team League Cricket on The Green; and • Victory Housing Trust about the poor decorative state of the doors on the block of garages in Margaret Lilley Way. <p>The issue of dog walkers not picking up their dog’s faeces was discussed.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
14.	<p><u>Financial Matters</u></p> <p>The Clerk reported that he would be bringing to the next Meeting the Accounts for the year ended 31st March 2010 for approval together with the Annual Return. The balance in hand at the end of the year was £6255.47, slightly less than the amount expected when the Precept for 2010/2011 was determined. He also proposed the addition of the Community Centre to the Assets Register with a clear indication of the restriction on any disposition without the consent of the Charity Commissioners.</p> <p>Cheques approved:</p> <p>100760 – Stuart Clark – - £254.00 Grounds maintenance</p> <p>100761 – T T Jones Electrical Limited - £68.36 – Street lighting maintenance</p>	<p>Clerk</p>

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	100762 – G W Hammond - £15.00 – Storage of Wine Press 100763 – Broker Network Limited - £337.39 – Liability insurance premium	
15.	<p><u>Recent and Forthcoming Events</u></p> <p>Recent Farmers' Market on 2nd May 2010 Blood Donors' session on 6th May 2010 80's Disco at the Community Centre on 8th May 2010</p> <p>Forthcoming 16th May 2010 – Mobile Police Station from 10.00 am to 12 noon 19th May 2010 – Annual General Meeting of the Community Centre 21st May 2010 – Annual General Meeting of the History Society 25th May 2010 – Holt Area Partnership Annual General Meeting 11th/12th June 2010 – Aldborough Players presentation of "Outside Edge" 13th June 2010 – Open Gardens Day 16th June 2010 – Poppyland Partnership Annual General Meeting</p>	
16.	<p><u>Any other business</u></p> <p>At the request of HT, the Parish Council agreed that payment of Members' expenses could be made annually provided that regular claims are submitted at least quarterly.</p> <p>ME reported that the biennial payment for the renewal of the website domain registration had been paid by him and that he would reclaim it at the next Meeting. The alternative website that he had been looking at could be used free of cost but it was now going to cost £15.00 per month. The Parish Council decided to continue with the existing website for the time being.</p> <p>The Parish Council decided that this year's Annual Tidy-up of The Green should take place on Saturday 18th September 2010.</p> <p>BM reported that his attempts to obtain two new benches for The Green had been unsuccessful. It was agreed that no further action should be taken at this time.</p> <p>The Parish Council agreed with the suggestion by BM that the small goalpost that has outlived its life should be removed and that the replacement, which is in storage, should not be put in place until the next football season.</p> <p>BM expressed concern that the grass on The Green had been cut very short by the Cricket Club and the cuttings left a mess. The Clerk reported that the Parish Council's Contractor had indicated his concern about the amount of grass that had been removed by the Club. It was agreed to suggest to the Club that they cut the grass only in the weeks between the Contractors' scheduled two weekly cuts.</p> <p>With the prospect of new Play Areas, BM enquired about the possibility of the Parish Council seeking to establish a one-way system on the roads across The Green. After some discussion, it was agreed that no action should be taken.</p>	<p>ALL</p> <p>ME, JP</p> <p>ALL</p> <p>BM</p> <p>Clerk</p>
17.	The Meeting was closed at 9.40 pm.	