

ALDBOROUGH AND THURGARTON PARISH COUNCIL

MINUTES OF THE MEETING HELD AT THE COMMUNITY CENTRE Monday 4th October 2010 at 7.30 pm

<u>Item</u>		<u>Action</u>
	Present: John Padgham (Chairman), Tony Baillie and Martin Elliott	
	In attendance: The Clerk and 5 members of the public for all or part of the Meeting	
1.	Apologies: John Hammond, Brian Metcalf, Sue Peters, District Councillor Peter Willcox and PCSO Nathan Jonas	
2.	Declarations of Interest: None	
3.	Minutes of Meeting of 6th September 2010 The Minutes were confirmed and signed as a true record.	
4.	<p>Matters Arising</p> <p>JP indicated that JH had enquired of S W Witham & Sons about cutting the lower part of The Green but it had been too wet to cut it.</p> <p>ME has now examined the ROSPA Safety Report and will ask the Clerk to order what is required.</p> <p>The Clerk reported that the Parish Council's views on the proposals for excessive Council Tax increases had been passed on to the Government. He also indicated that it seems those views are shared by the majority of Parish Councils in North Norfolk.</p> <p>The Clerk indicated that the wish to change the Parish Name was to be considered by North Norfolk District Council at their next Meeting on 3rd November 2010.</p> <p>JP reported that the Cricket Club are awaiting a formal response to the submission of their dossier, which had included the letter of support from the Parish Council.</p> <p>The Clerk reported that he had informed PW of the Parish Council's views on a Rural Exception Housing Scheme and that he understood those views had been passed to North Norfolk District Council.</p> <p>JP for BM reported that the bulbs had now been purchased and would be planted around the Village Sign.</p> <p>JP indicated that he had approached Fiona Morrison but that she was no longer interested in being the Village Correspondent but that he would arrange for a further note about the vacancy to appear in "In Touch".</p>	<p>ME, Clerk</p> <p>BM</p> <p>JP</p>
	<p><i>At this point the Meeting was suspended to allow members of the public present to speak. Mr Richard Fisher indicated that the Cricket Club had been obliged to play their Alliance League matches at Holt because of the lack of acceptable facilities in Aldborough. He indicated that North Norfolk District Council had advised that the construction of a Pavilion on The Green was unlikely to be approved but he enquired about the possibility of placing a temporary changing room on The Green, as well as laying a hard surface on part of The Green for training purposes. JP explained that a formal proposal would need to be made by the Cricket Club for consideration by the Parish Council and that a specific item would be included on the Agenda for a Meeting after that proposal was received. Mr Alex Pugh enquired whether the Parish Council had heard from North Norfolk District Council about their suggestion that ALD29 should be considered as a Rural Exception Housing Site. He was informed not. Mr Dennis Bacon commented on the Cricket Club and asked the Parish Council about possible traffic calming measures in Margaret Lilly Way to overcome the speeding traffic. The Parish Council agreed to approach Norfolk County Council about the situation. He also took the opportunity to present some additional bulbs to the Parish Council for planting on The Green for which JP thanked him.</i></p>	BM

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5.	<p><u>Police Community Support Officer's Report</u> In the absence of PCSO Nathan Jonas, the Clerk reported that, since the last Meeting, no Crimes had been reported and that there have been four calls to the Police, outline details of which were provided. The next Mobile Police Station will be near to the Post Office on Saturday 30th October 2010 from 11.00 am to 12.00 noon.</p>	
6.	<p><u>Christmas Tree - Health and Safety</u> The Clerk reported receipt of a letter from North Norfolk District Council following a complaint by a Parishioner about the intention to site the Christmas Tree this year in the same position as previously. He read the letter and the response that had been sent to the District Council after consultation with ME. Nothing further has been heard but the revised Risk Assessment for the Christmas Tree (referred to in the response) will form part of the overall Risk Assessment Report to be considered at the next Meeting. He also reported that the Parish Council's insurers have indicated certain requirements for the Christmas Tree and Lights, which he described. ME reported that the electricity supply box on The Green should to be safety checked before the Christmas Lights are switched on. The Clerk will arrange to obtain prices for this check.</p>	ME, Clerk
7.	<p><u>Reports by Parish Councillors on their Responsibilities</u> ME – Health and Safety – Nothing to report. TB – Village Care – Nothing to report. TB – Community Centre – Nothing to report. JP – Allotments – Nothing to report. JP – Community Bus – Two possible new drivers have volunteered. The Clerk for JH – Footpaths – They are wet and squelchy. JH had drawn attention to an overgrown hedge on the road to Calthorpe. JP will look at it. The Clerk for BM – Planning – Planning Permission has been granted, subject to conditions, for the Erection of a One and a Half Storey Rear Extension at Nidlings, Hall Road, Aldborough. JP for BM – Planning – BM has heard that there is a possibility that the latest Local Development Framework proposals will not proceed.</p>	JP
8.	<p><u>District Council and County Council Reports</u> In the absence of PW and DC, there were no reports.</p>	
9.	<p><u>Correspondence</u> A letter from Norse Commercial Services Limited providing a quotation for grass cutting on The Green for 2011 was noted. The Clerk was instructed to obtain further quotations from the contractors now indicated. A letter from EDF Energy Networks Limited enclosing copies of two Wayleave Agreements, in respect of which a five year payment has been received recently. As these Agreements relate to underground cables, and not to the poles and overhead cables on The Green, the Clerk indicated that he intended pursuing payment for them. An e-mail from Norfolk Constabulary drawing attention to a "Trick or Treaters Welcome" poster that can be downloaded from their website. An invitation to the Norfolk County Council Open Day at the Aylsham Depot on 5th October 2010. An invitation to two EcoTeam Events on 18th October 2010 at Sheringham Park Visitors' Centre and the District Council Offices. An invitation to the Norfolk Waste Partnership Conference at the John Innes Centre in Norwich on 21st October 2010. Information about a "Think Green There is no Planet B" Course at Easton College, Norwich on 10th November 2010.</p>	Clerk Clerk
10.	<p><u>Financial Matters.</u> The Parish Council considered and noted a Statement comparing the financial position as at 30th September 2010 with the Budget for 2010/2011. The Clerk submitted a draft Budget for 2011/2012, which was considered by the</p>	

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	<p>Parish Council. Having taken account of the estimated balance to be carried forward on 31st March 2011 and possible cost implications of the elections for the Parish Council in May 2011, the Parish Council decided to issue a Precept for 2011/2012 for £5,000.00, the same as for 2010/2011. The Notice to North Norfolk District Council with regard to the amount of the Precept was signed by the Chairman, two Councillors and the Clerk.</p> <p>The Clerk reported that the External Auditors, Mazars LLP, have now completed their audit for the year ended 31st March 2010. Their report indicates that the information contained in the Annual Return is in accordance with the Audit Commission's requirements and that no matters have come to their attention that give cause for concern that the relevant legislation and regulatory requirements have not been met. Notice of the Conclusion of the Audit was posted on 27th September 2010 but no one has yet exercised their right to inspect the Annual Return.</p> <p>The Clerk drew attention to the recent Government statement about the proposed abolition of the Audit Commission and the potential cost implications of having to employ private sector accountants to undertake future audits.</p> <p>Cheques approved: 100780 – Mazars LLP - £74.03 – External Audit Fees 100781 – Mr B Metcalf - £3.92 – Reimbursement of cost of daffodil bulbs</p>	Clerk
11.	<p><u>Recent and Forthcoming Events</u></p> <p><u>Recent</u> Harvest Supper on 1st October 2010 was well supported. The Farmers' Market on 3rd October 2010. Cricket Club sponsored walk on 3rd October 2010 was well attended.</p> <p><u>Forthcoming</u> Mobile Police Station on Saturday 30th October 2010 from 11.00 am to 12.00 noon.</p>	
12.	<p><u>Any other business</u></p> <p>TB drew attention to the "hidden" 30 mph sign in the hedge near to the Doctor's Surgery. This will be reported to Norfolk County Council.</p> <p>JP for BM reported that the Bottle Bank is full.</p> <p>JP for BM enquired whether the second junior goal post should be put on The Green. It was agreed that BM should do so.</p>	Clerk HT BM
13.	The Meeting was closed at 8.45 pm.	