

ALDBOROUGH AND THURGARTON PARISH COUNCIL

MINUTES OF THE MEETING HELD AT THE COMMUNITY CENTRE Monday 4th April 2011 at 7.30 pm

<u>Item</u>		<u>Action</u>
	Present: John Padgham (Chairman), Heather Tamplin, Tony Baillie, John Hammond and Brian Metcalf	
	In attendance: PCSO Nathan Jonas, the Clerk and 3 members of the public	
1.	Apologies: Sue Peters, Martin Elliott, County Councillor Diana Clarke and District Councillor Peter Willcox	
2.	Declarations of Interest: None	
3.	<u>Minutes of Meeting of 7th March 2011</u> With the deletion of the words "Mr Baron Tremain's" and the insertion of the word "the" in lines 2 and 3 of Minute 7 and the relocation of the Action point for "ME" from line 5 to line 8 in Minute 9, the Minutes were confirmed and signed by the Chairman as a true record.	
4.	<u>Matters Arising</u> The Clerk reported that he had confirmed to North Norfolk District Council that the replacement litter bin should be located near to the telephone box, but did not know when the bin would be delivered. He circulated a brochure containing designs of new litter bins and their prices and indicated that the cost of emptying each litter bin provided by the Parish Council was currently £5.60 per emptying. After some discussion, it was agreed that JP and BM would investigate whether it is possible to relocate the existing bin by the telephone box so that it is near to the Play Areas. JP reported that County Councillor Diana Clarke, in tendering her apologies, had indicated that she would be raising the issue of the amendment of the Gritting Route in the Village at her next Meeting with Mr Phill Reilly from Norfolk County Council. The Clerk reported that the Parish Council's VAT recovery claim, which would include the VAT on the materials purchased for the toilet accommodation at the Community Centre, would be submitted later in the month. JP confirmed that the meeting about the possible re-establishment of the pond on the lower part of The Green had taken place that morning and the Norfolk County Council Officer who attended was going to report back on his investigations into the line of some drainage pipes and the possibility of some grants being available towards the costs. JP for ME confirmed that the abandoned bicycle had been disposed of. The Clerk indicated that the Buzz Club would now like to hold their "It's a Knock Out" on The Green on Saturday 16 th July 2011 to avoid the clash with the Annual Fair. The request was approved. The Clerk reported that the Community Resilience Workshop, being organised by North Norfolk District Council, had been postponed until 19 th July 2011. BM reported that, following discussions with some of the users, he was not proposing to replace the broken support on the junior goalpost. TB confirmed that the Community Centre Management Committee would not be arranging any event for the Royal Wedding on 29 th April 2011, but he indicated that the Community Centre had been booked for that day by another person.	JP, BM DC Clerk
	<i>At this point the Meeting was suspended to allow the members of the public then present to speak. Mr Dennis Bacon enquired why the Parish Council had not</i>	

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	<p>obtained Planning Permission for the installation of the new play equipment. He was informed that North Norfolk District Council had confirmed that as the Parish Council owned The Green and also because they maintained The Green that Planning permission was not required. He disputed the Parish Council's ownership but agreed to exchange ownership information with JP and Clerk. He also enquired about the insurance for the new play areas and was informed that the play area and its activities are covered by the Parish Council's overall indemnity policy. Mr Bacon asked what had happened to the bulbs that he presented to the Parish Council for planting on The Green. In the absence of ME, no answer could be provided. He also asked if the Parish Council would erect a "No Parking" sign at the end of the Loke by The Black Boys Public House to ensure that pedestrian access to the Loke was maintained. JP agreed to look at the situation. Mr Stephen Cushing enquired whether there were any age or time restrictions on the use of the new play equipment and was informed that there were no restrictions. He complained about persons using the play equipment very late at night and was told that, if that use created a nuisance, he should contact the Police and PCSO Jonas gave him some contact numbers. He indicated that the removal of the litter bin was causing him problems as litter is being deposited in his garden. He was referred to the action being taken to provide new litter facilities that had been discussed earlier in the Meeting (Part of Minute 4 refers). Mr Bacon suggested that the Parish Council should seek to acquire some land, with the help of a loan, to re-locate the new Play Areas away from The Green.</p>	<p>JP, Clerk</p> <p>JP</p>
5.	<p><u>Police Community Support Officer's Report</u> PCSO Nathan Jonas reported that, since the last Meeting, no Crimes have been reported but that there have been five calls to the Police, an outline of which was provided. There will be no Mobile Police Station this month.</p>	
6.	<p><u>Replacement of Play Areas</u> HT reported that Playdale Playgrounds Limited have completed the installation of the new play equipment, which is now being well used. The proposed hedging is still being investigated and no progress has yet been made on arranging a formal opening ceremony. BM suggested a number of persons who should be invited to that ceremony. The Parish Council recorded their formal thanks and appreciation to SP and HT for their work in taking the project forward so successfully and also to Dorothy Wedge, Dee Jupp and Lara Williamson, who had all played a big part in the project. The Parish Council, at the request of SP, also recorded their thanks to Jason Burton, Michael Biss and Mick Romanes for their immediate response to a call for assistance in removing the spindle for the roundabout and the surrounding concrete. It was noted an invoice for £100.00 for this work will be received. JP reported that he had received from SP the Grant Agreement with Norfolk County Council in duplicate for signature and the covering letter sought a Certificate of Completion. At his request, the Clerk had been in touch with Playdale Playgrounds Limited and obtained a letter confirming compliance with BS EN1176, which hopefully would satisfy the County Council.</p>	
7.	<p><u>Review of Standing Orders and Financial Regulations</u> The Clerk reported that it was appropriate to review the Standing Orders and Financial Regulations to see whether any amendments or changes are required, as they had both been adopted two years ago. He drew attention to a letter recently sent to principal local authorities by the Parliamentary Under Secretary of State for Communities and Local Government in which he directs that local authorities should welcome filming, blogging and tape recording by members of the public at their Meetings as part of open democracy. After some consideration of the direction, in conjunction with Standing Order 30.4, the Parish Council decided to make no changes to the current Standing Orders or Financial Regulations.</p>	
8.	<p><u>Review of Annual Fair Licence Fees</u> The Clerk indicated that Financial Regulation 9.2 requires all fees to be reviewed annually. The Parish Council received the Clerk's recommendation to maintain these</p>	

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	30 th May 2011 – Aldborough Creative in the Church Room	
14.	<p><u>Any other business</u></p> <p>BM reported that Bodham Parish Council had obtained a Grant from the Holt Partnership and used it to purchase bulbs, which had been planted throughout the Village by children under supervision.</p> <p>BM reported that another piece of glass had disappeared from the telephone box, which is rarely cleaned by BT. The Clerk will report this.</p> <p>BM referred to the water leak around Doctor's Corner, which he reported some time ago. The Clerk will take the matter up with Anglia Water.</p> <p>BM drew attention to the first two trees between the telephone box and the Spar Shop that he considers need to be looked at by a tree surgeon. The Clerk will seek a report on their condition.</p> <p>TB reported the pot holes in Harmers Lane (about half way along) and at the junction of Harmers Lane/School Lane. The Clerk will report them to Norfolk County Council.</p> <p>JP reported that he had been approached by Tim Knight about siting and fixing the Ron Dobbie Memorial Bench on The Green, opposite John Brown's House. The Cricket Club wish to fix the bench to a concrete base. The Parish Council wish to see a written application, to include the dimensions of the Bench and the proposed base.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>JP</p>
15.	The Meeting was closed at 9.00 pm.	