

Aldborough and Thurgarton Parish Council

MINUTES OF THE MEETING HELD AT THE COMMUNITY CENTRE Monday 4th August 2008 at 7.30 pm

<u>Item</u>		<u>Action</u>
	Present: Martin Elliott (Chairman), Heather Tamplin, Tony Baillie, John Hammond, Brian Metcalf, John Padgham and Jack Rogers	
	In attendance: The Clerk and six members of the public	
1.	Apologies: District Councillor Peter Willcox, County Councillor Peter Moore and PCSO Simon Berrisford	
2.	Declarations of Interest: John Hammond declared a Prejudicial Interest in certain of the potential sites being considered in 6 below. He left the room whilst decisions were made on those particular sites.	
3.	Minutes of Meeting of 7th July 2008 Confirmed and signed as a true record.	
4.	Matters Arising BM reported that he had carried out some repairs to the current net. BM enquired whether there were any surplus “planings” that could be used in Chapman’s Row. JH confirmed there were and he would attend to it. BM indicated that he had been unable to attend the Conference on 22 nd July 2008. Clerk that the costs of emptying each new litter bin on a weekly basis would be £260.00 per year. Agreed to consider the matter further later in the Meeting.	JH
	<i>At this point the Meeting was suspended temporarily to enable the members of the public to make comments. There were no comments made.</i>	
5.	Petition for Additional Street Light The Clerk reported that he had obtained quotation for a new street lighting standard from the Parish Council’s maintenance contractors, T T Jones Electrical Limited, in the sum of £450.00 but that the costs of connecting the electricity supply could be between £1000.00 and £1500.00. He had also discussed with the contractors the possibility of installing solar panels, but been informed that these could not be recommended in the current state of development. The provision of time switches to each of the current lights would be costly and not cost effective as the Parish Council are charged on the number of street lights rather than power consumed. Personal heat sensors would be unreliable having regard to current technology. The Clerk also read a letter that he had received from Mr Keith Good opposing the installation of an additional street light. Agreed to defer consideration of the matter until the Meeting on 1 st December 2008 by when the Parish Council could have observed the situation at night time.	All, Clerk
6.	Local Development Framework – Site Specific Proposals Draft Plan ME outlined the steps taken by the Parish Council since the last Meeting when they were requested by North Norfolk District Council to consider their views on 32 potential sites for residential development in and around the Parish, including the Public Meeting on Monday, 28 th July 2008. He indicated that he had canvassed the views of each Member of the Council and proposed to deal with only those sites that had received any support. After considerable discussion, the Parish Council decided to support the following sites ranked in order of preference:- ALD29 – Land to the East of Harmer’s Lane, Thurgarton as a site for a maximum of 8 dwellings. ALD26 – Land adjacent to The White House, The Street, Thurgarton as a site for a maximum of 4 dwellings.	

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	<p>ALD22 – Land adjacent to The Rosary, Chapel Lane, Aldborough as a site for between 6 and 8 dwellings.</p> <p>ALD09, ALD11 and ALD12 – Land at Thwaite Hill, Aldborough with a maximum of 12 dwellings across the three sites.</p> <p>ALD01 and ALD16 – Land adjacent to 8 Pippit’s Meadow, Aldborough as a site for a maximum of 8 dwellings, although possible contamination issues would need resolution in relation to ALD16.</p> <p>Consideration was also given to sites ALD02, ALD04 (to include ALD13) and ALD09 but the Parish Council decided not to support potential residential development on them</p> <p>The Parish Council indicated that, in the response to the District Council, they wished to be repeated their long held consistent view that residential development in the Parish should be on small sites only with the numbers of dwellings on each site being limited to the maxima shown above. In addition, they asked for the infrastructure problems of the Parish, particularly sewerage, to be drawn to the attention of the District Council.</p>	Clerk
7.	<p><u>Police Community Support Officer’s Report</u></p> <p>In the absence of PCSO Simon Berrisford, the Clerk submitted his report that there had been no Crimes reported since the last Meeting: However, the report refers to a malicious threatening anonymous letter in particularly scruffy handwriting received by a resident and asks for information about any similar letters. The next Poppyland Partnership meeting is on 4th September 2008.</p>	
8.	<p><u>Reports by Parish Councillors on their Responsibilities</u></p> <p>JR – Youth Club – Has now discovered that the funding of £25,000.00 earmarked initially for Aldborough will not be available as North Norfolk District Council have now invited expressions of interest from organisations wishing to provide peripatetic drop in play/activity sessions in four locations, including Aldborough. JR intends to write to the District Council seeking reasons for the change of intent. The Parish Council asked JR to supply a copy of his letter to the Clerk, who was authorised to write in support of that letter indicating the Parish Council’s concerns about the change of direction. JR also reminded Members that Youth Club is suspended because of holidays until September.</p> <p>BM – Planning – Greystones House, Thurgarton Road, Aldborough – Erection of Garage/store– approved, subject to time and strict conformity conditions.</p> <p>BM – Referred to a leaflet “Have your Say on Planning Applications”, which he asked should be included in the Pass Round.</p> <p>TB – Village Care – There are problems with waiting times encountered by drivers taking patients to the Norfolk and Norwich Hospital.</p> <p>TB – Community Centre – The main hall floor has sanded and re-sealed and the new cooker should be installed on Wednesday. Next meeting is on 18th August 2008.</p> <p>JP – Allotments – There is one allotment available currently, but it is very wet and soggy.</p> <p>JP – Community Bus – There is a shortage of volunteer drivers, especially for evening bookings.</p> <p>HT – Recycling Banks – Both Banks have been emptied but are filling again quite rapidly. She still has to put in place the Notices urging persons using them to be tidy.</p> <p>ME – Footpaths – Overhanging trees are obstructing parts of Weavers Way, but he will ensure it is dealt with.</p> <p>ME – Health and Safety – He has not had time to remove the bench, condemned because of the broken back.</p>	JR Clerk HT ME ME
9.	<p><u>District Council and County Council Reports</u></p> <p>In the absence of PW and PM, there were no reports.</p>	
10.	<p><u>Correspondence</u></p> <p>A letter from Norfolk County Council enclosing information about Hazardous Household Waste Amnesty Days. The Clerk was asked to display the information on</p>	

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	<p>the Notice Boards.</p> <p>A letter from the East of England Regional Assembly with regard to their Review of the East of England Plan as part of their intention to roll forward the Plan up to 2031. Copies draft project plan and statement of public participation are available on the Regional Assembly's website.</p> <p>A series of communications from the Boundary Committee, Norfolk County Council, North Norfolk District Council and the Norfolk County Association of Parish and Town Councils about the proposals for Local Government Reorganisation in Norfolk. JP will be attending a Meeting at the District Council offices on 7th August 2008 but no delegates were appointed for the meeting at Aylsham on 13th August 2008.</p> <p>Information about a Conference "The Future of Waste in Norfolk" organised by the Norfolk Waste Partnership on 23rd October 2008. ME will consider.</p> <p>An invitation to attend the Norfolk Annual Emergency Preparedness Study Day at County Hall on 7th October 2008.</p>	<p>Clerk</p> <p>JP</p> <p>ME</p>
11.	<p><u>Financial Matters</u></p> <p>The Clerk reported that the Accounts for 2008/2009 were now maintained entirely on spreadsheets but as an additional backup he took paper copies each month.</p> <p>He also reported that the Internal Audit had been completed satisfactorily with no matters requiring attention. This was confirmed by the Internal Auditor, who was present at the Meeting.</p> <p>The Parish Council's Financial Regulations have not been reviewed since they were adopted on 29th November 1999. He proposes to review them and to pass his proposals to Members, along with his suggestions for some Standing Orders.</p> <p>Cheques approved:</p> <p>100696 – Norfolk County Association of Parish and Town Councils - £20.00</p> <p>100697 – Robert Wright - £200.00</p> <p>100698 – T T Jones Electrical Limited - £32.10</p> <p>100699 – C Turner - £200.00</p>	Clerk
12.	<p><u>Recent and Forthcoming Events</u></p> <p>Recent</p> <p>Flower and Vegetable Show – Was excellent but there were less children's entries than previously.</p> <p>Public Meeting about the Local Development Framework had been attended by 32 persons, including all Members of the Parish Council.</p> <p>The Cricket Festival had been well supported.</p> <p>Forthcoming</p> <p>7th August – Meeting at North Norfolk District Council to discuss the Boundary Committee's proposals.</p> <p>13th August – Meeting at Aylsham Town Hall to discuss the Boundary Committee's proposals</p> <p>14th August – Mobile Police Station</p> <p>22nd August – Blood Donors' Session</p> <p>6th September – Village Tidy-up.</p>	JP
13.	<p><u>Any other business</u></p> <p>JH indicated that heavy goods vehicles were using Dovehouse Lane in Alby to try to gain access to the Village. The Parish Council agreed to approach Alby with Thwaite Parish Council to suggest that appropriate signs are erected advising on the unsuitability of Dovehouse Lane for such vehicles.</p> <p>BM sought, and was given, authority to make arrangements for the lower part of The Green to be cut for hay.</p> <p>BM referred to the recent hedge-cutting around the telephone box and enquired if anyone had received an invoice for the work. He will chase its delivery.</p> <p>JP enquired whether the informal meeting with the Football and Cricket Clubs had taken place. ME indicated that it had not but he will try and progress it in conjunction with HT.</p>	<p>Clerk</p> <p>BM</p> <p>BM</p> <p>ME, HT</p>

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	<p>ME reported that, as an alternative to an additional street light as requested in the Petition, the outside light on the Community Centre might be left on after dark. It was agreed that consideration of this alternative suggestion be deferred until the Meeting on 1st December 2008</p> <p>ME enquired about the Village Tidy-up scheduled for 6th September 2008. It was agreed that this should go ahead and that it should be announced in "In Touch". JR confirmed that members of the Youth Club had agreed to help.</p> <p>The Clerk reported on an Application for a Premises Licence for Aldborough Hall, Hall Road, Aldborough to permit Plays, Films, Live Music, Recorded Music, Performance of Dance, Dancing and the Sale of Alcohol on the premises. The Parish Council decided to raise no objection to the Application.</p>	<p>Clerk</p> <p>All</p> <p>Clerk</p>
14.	<p>The Meeting was closed at 9.20 pm after which some matters were raised by members of the public, including the recent gravelling of a drive way across part of The Green. ME indicated that this matter was to be considered at the next Meeting after a letter had been sent to the landowner.</p>	<p>Clerk</p>