

# Aldborough and Thurgarton Parish Council

## MINUTES OF THE MEETING HELD AT THE COMMUNITY CENTRE Wednesday, 2<sup>nd</sup> November 2011 at 7.30 pm

<u>Item</u>		<u>Action</u>
	<b>Present:</b> Parish Councillors Martin Elliott (Chairman), Dennis Bacon, Ruth Elliott and Jennie Nicholls	
	<b>In attendance:</b> District Councillor Norman Smith (From Item 7) and the Clerk	
1.	<b><u>Apologies for absence:</u></b> Parish Councillors Tony Baillie and John Hammond, County Councillor Diana Clarke and PCSO Nathan Jonas	
2.	<b><u>Declarations of Interest:</u></b> None	
3.	<b><u>Minutes of Meeting on 3<sup>rd</sup> October 2011</u></b> Having agreed substitute the word "tenant" for "tenants" in line 10 of Minute 8, the Minutes were confirmed and signed by the Chairman as a true record.	
4.	<p><b><u>Matters Arising</u></b></p> <p><b>The Clerk</b> reported that he waiting to hear from Mr Geoffrey Flowerdew that contact had been made with A J Cooper of Calthorpe about the transfer of ownership of the land opposite the Community Centre.</p> <p><b>DB</b> has spoken again to Mr Phill Reilly of Norfolk County Council and he has been assured that two signs will be erected in the Village in the next two weeks and possibly an additional flashing sign.</p> <p><b>The Clerk</b> reported that he had he had now established that the land outside Numbers 1 to 6 Thurgarton Road is in the ownership of Victory Housing Trust. He agreed to ascertain their maintenance proposals.</p> <p><b>RE</b> has not heard from the Probation Service about the refurbishment of the benches and tables on The Green, but she will now chase them up. Over the winter months, she will endeavour to complete the bureaucratic processes to enable the work to commence in the Spring of 2012.</p> <p><b>The Clerk</b> indicated that he had heard that day that North Norfolk District Council had no objection to the trees between the Spar Shop and the Telephone Box being rebalanced and that he had instructed Secret Gardens and Prestige Properties to undertake the necessary work as soon as possible at the agreed cost of £75.00.</p> <p><b>The Clerk</b> reported that the Police will be undertaking speed checks at Thurgarton Road and Thwaite Hill, following the concerns expressed at the previous Meeting.</p> <p><b>The Clerk</b> has spoken to Norfolk County Council and received confirmation that the new gritting route past the School would not be limited to term times. He had also ascertained that the grit bin, suggested by the County Council, would be sited near to the School. Now that the County Council appreciate that the School is not in this Parish they will approach Alby with Thwaite Parish Council about providing a grit bin.</p> <p><b>The Clerk</b> indicated that he was still awaiting the advice from Secret Gardens and Prestige Properties about the trees on the lower part of The Green.</p>	<p>Clerk</p> <p>DB</p> <p>Clerk</p> <p>RE</p> <p>Clerk</p>
	<i>As there were no members of the public present, the Meeting was not suspended at this point.</i>	
5.	<p><b><u>Police Community Support Officer's Report</u></b></p> <p>In the absence of PCSO Nathan Jonas, the Clerk reported that in the period from 3<sup>rd</sup> to 30<sup>th</sup> October 2011, one Crime had been reported: an Assault Occasioning Actual Bodily Harm, which arose from a domestic incident. There have been three calls to the Police in the same period, and the Clerk reported brief details of them. The next Mobile Police Station will be on The Green, near to the Post Office, on Thursday 1st December 2011, from 10.00 am to 11.00 am.</p> <p>The Clerk also drew attention to the introduction of 101 as the new number for</p>	

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	contacting the Police about non-urgent issues. Calls from land lines and mobiles will cost 15p no matter how long the call lasts	
6.	<p><b><u>Replacement of Play Areas</u></b>  <b>RE</b> reported further on the arrangements for the official opening, which will now take place at about 4.00 pm to allow children from the School to walk back to the Village. Letters, with information about the opening and other activities involving Mr Tom Chapman, have been issued to parents of children at the School. Cones will be placed around parts of The Green to discourage parking. Mr Robert Eke has been asked to take some photographs in addition to those being taken by the Eastern Daily Press, which will probably be before the event. <b>ME</b> and Mr John Padgham, as the Chairman during the construction of the new play areas, will speak to welcome the guests and thank those involved in bringing the project to fruition, before Mr Chapman declares the play areas open by cutting a ribbon.</p>	RE,ME
7.	<p><b><u>Proposal for a Wildlife Pond on The Green</u></b>  <b>The Parish Council</b> considered the Application for Planning Permission for the Creation of a Wildlife Pond on the lower part of The Green and decided to support it. <b>The Clerk</b> read a letter from Mr Robert Eke about future maintenance liabilities if the Wildlife Pond is constructed. The current grass cutting arrangements would continue, although the mown pathways would need to be re-aligned. The Wildlife Group and the Garden Club will undertake regular clearing and ensure that the water quality is maintained. <b>RE</b> reported that she had received several supportive comments about the proposal, in addition to the overwhelming support expressed at the last Annual Parish Meeting. After some discussion, the Parish Council decided to defer consideration of the request to construct the Wildlife Pond until representatives of the Wildlife Group can be present. In the meantime, they asked the Clerk to obtain some indication of the likely annual maintenance costs should the Wildlife Group and/or the Garden Club fail to undertake the necessary maintenance.</p>	Clerk
8.	<p><b><u>Reports by Parish Councillors on their Responsibilities</u></b>  <b>JN – Community Bus</b> – The bus has been off the road as there were problems with the door, but these have now been overcome. Norfolk County Council will be printing new timetables, and proofs for approval are awaited  <b>The Clerk for TB – Community Centre</b> – The new chairs have arrived and the old ones have been sold and collected. The main hall floor has been polished to remove marks.  <b>ME for TB – Allotments Association</b> – The Association have joined the Allotments and Gardens Council to enable them to obtain insurance at a better rate.  <b>The Clerk for TB - Village Care</b> – Nothing to report.  <b>ME for JW – Recycling Banks</b> – The paving has now been laid beneath the Bottle Banks.  <b>RE – Planning</b> – Nothing to report  <b>ME – The Green</b> – Nothing to report.</p>	
9.	<p><b><u>District Council and County Council Reports</u></b>  District Councillor Norman Smith reported that there was a lot happening especially in relation to the Localism Bill. He also said the Budget was under control and gave an example of how savings of £20,000.00 had been achieved. He indicated that a large percentage of the rubbish for the Incinerator was to be imported from the European Union, and probably be transported by road from the docks. <b>ME</b> expressed the hope that the Localism Bill, when enacted, would help to resolve the conflict of the District Council consulting Parishes, and then ignoring the views of Parish Councils, as they had, for example, in relation to housing allocations in the Local Development Framework.  In the absence of County Councillor Diane Clarke, there was no report from the County Council.</p>	
10.	<p><b><u>Correspondence</u></b>  A letter from Aldborough Garden Club confirming that the information about the Britain in Bloom Campaign will be considered at their Annual General Meeting next month. It is possible that it will become a project for 2013.</p>	

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	<p>A letter from Active Norfolk with regard to the Village Games 2012, which is open to all Villages in Norfolk. There is an opportunity for someone to be appointed as Village Sports Co-ordinator with an honorarium. It was agreed that this opportunity should be published in "Keeping in Touch" and drawn to the attention of the Cricket and Football Clubs.</p> <p>An e-mail also from Active Norfolk about Pledge 2012 was noted.</p> <p>An e-mail from Norfolk County Council Social Services proposing the establishment of a data base of persons willing to assist the elderly in times of severe weather conditions. It was agreed to make them aware of the services provided by Village care.</p> <p>A letter from the Mayor of Cromer inviting the Chairman and his guest(s) to his 2011 Civic Event, which this year is attendance at the Cromer Christmas Seaside Special on 9<sup>th</sup> December 2011 at a cost of £20.00 per person. The Chairman indicated that he declined the invitation and no other Members of the Parish Council present at the Meeting wished to take up the invitation.</p> <p>An invitation from Norfolk Rural Community Council to a meeting on 23<sup>rd</sup> November 2011 about "Saving Fuel Costs in Rural Norfolk" was noted.</p> <p>A letter from Norfolk County Council inviting expressions of interest from the Parish Council in taking on aspects of the County Council's current activities under a voluntary or a paid arrangement. The Clerk was asked to investigate the matter further.</p> <p>The Parish Council decided not to make any nominations for the North Norfolk vacancy on the Executive Committee of the Norfolk Association of Local Councils. Information about Training Courses for Councillors provided by the Norfolk Association of Local Councils was noted, but <b>RE</b> will consult <b>JW</b> about their possible attendance. Arising from this, the Clerk drew attention to an excellent article in the November 2001 Edition of Clerks and Councils Direct about the Role of Councillors, a copy of which is included in the latest Passround.</p> <p>An invitation from Norfolk Association of Local Councils to their Autumn Seminar on 17<sup>th</sup> November 2011 at Sandringham Visitor Centre was noted.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>RE, JW</p>
11.	<p><b><u>Health and Safety Matters</u></b>  <b>ME</b> reported that there were no matters to raise.</p>	
12.	<p><b><u>Financial Matters</u></b>  <b>The Parish Council</b> considered whether to make any donations this year and decided to give £250.00 to Aldborough Parochial Church Council for maintenance of the graveyard, £300.00 to East Anglian Air Ambulance and £50.00 to Citizens Advice North Norfolk under their powers in Section 137 of the Local Government Act 1972.</p> <p><b>The Clerk</b> reported that E-on have installed at Smart Meter in the Brick Kiosk on The Green at no cost to the Parish Council. This will remove the need to submit quarterly meter readings to them.</p> <p><b>Cheques approved:</b>  100821 – Stuart Clark - £127.00 – Grounds Maintenance  100822 – Aldborough Parochial Church Council - £250.00 – Donation  100823 – East Anglian Air Ambulance - £300.00 – Donation  100824 – Citizens Advice North Norfolk - £50.00 - Donation</p>	Clerk
13.	<p><b><u>Dates of Future Meetings</u></b>  The Parish Council considered and approved the calendar of Meetings for 2012 submitted by the Clerk, as follows:-  Wednesday, 11<sup>th</sup> January 2012  Wednesday, 8<sup>th</sup> February 2012  Monday 5<sup>th</sup> March 2012  Monday, 2<sup>nd</sup> April 2012  Monday, 23<sup>rd</sup> April 2012 (Annual Parish Meeting)  Wednesday, 16<sup>th</sup> May 2012 (Annual Meeting of the Parish Council)  Monday, 2<sup>nd</sup> July 2012  Wednesday, 8<sup>th</sup> August 2012  Monday, 3<sup>rd</sup> September 2012</p>	

<u>Item</u>		<u>Action</u>
	Monday, 1 <sup>st</sup> October 2012 Wednesday, 7 <sup>th</sup> November 2012 Wednesday, 5 <sup>th</sup> December 2012. All the Meetings will be held in the Community Centre at 7.30 pm.	
14.	<p><b><u>Recent and Forthcoming Events</u></b></p> <p><u>Forthcoming</u></p> 9 <sup>th</sup> November 2011 – Formal Opening of Play Areas 11 <sup>th</sup> November 2011 – Quiz at Black Boys Public House in aid of Stepping Stones 12 <sup>th</sup> November 2011 – Formal opening of extended/ refurbished Doctor's Surgery. 26 <sup>th</sup> November 2011 – Race Night at the Community Centre 2 <sup>nd</sup> December 2011 – Delivery of Christmas Tree 3 <sup>rd</sup> December 2011 – Erection of Christmas Tree 10 <sup>th</sup> December 2011 – Arrival of Christmas Tree	
15.	<p><b><u>Any other business</u></b></p> <p><b>ME</b> observed that the Black Boys Public House is looking better than it has for some time thanks to the efforts of the new owner and tenant.</p>	
16.	The Meeting was closed at 8.55 pm.	

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